

TRUNG DUNG TRAN, CPA

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SUMMARY

Strategic and results-driven Oil & Gas Manager with 10+ years of experience in revenue accounting, financial analysis, and regulatory compliance in the energy sector. Proven ability to lead cross-functional teams, streamline workflows using advanced Excel and Power BI, and enhance asset performance through data-driven insights. Recognized for operational excellence, relationship building, and continuous improvement.

PROFESSIONAL EXPERIENCE

Kimmeridge - Revenue Manager

📅 Jan 2023 – Sep 2025

📍 Denver, CO

- Lead the revenue team, providing training on best practices in revenue
- Revamp revenue allocation templates with Power Query and Excel Macros to increase efficiency
- Analyze production and sales data to support financial reporting
- Conduct accrual lookback analyses, improving forecast precision and alignment with market trends
- Drive continuous improvements in revenue accrual processes, resulting in enhanced forecast precision and stronger alignment with pricing trends.
- Compile reports on sales contracts, marketing deductions and taxes for management
- Collaborate with finance, land, and data teams to execute cross-functional initiatives
- Reconcile and clean up 5 years (~\$2.5M) of outstanding Ad Valorem taxes payable
- Support interim and annual audits with documentation and analysis

Kimmeridge – Senior Revenue Accountant

📅 Dec 2021 – Jan 2023

📍 Denver, CO

- Book and allocate oil and gas revenue for 6 portfolios companies (2,700+ wells, 50+ purchasers & operators)
- Create templates for account receivable aging report and tax payable account reconciliation
- Reconcile, research, and clear revenue, royalty and tax accounts
- Forecast and record revenue accruals
- Coordinate and support all monthly regulatory filings and payments (ONRR, OSLI and all production taxes)
- Process monthly revenue payment run
- Research, reconcile and resolve outstanding accounts receivable
- Assist AP team with reviewing and analyzing owner's data for 1099 issuance

LICENSES

Certified Public Accountant

State of Colorado

EDUCATION

Keller Graduate School of Management

Master of Business Administration (MBA)
(emphasis in Accounting)

SKILLS

- Data Analysis
- Team Oriented
- Problem-Solving Abilities
- Detail Oriented
- Motivated
- Relationship Building

TECHNICAL PROFICIENCY

- Power Query
- Power BI
- BOLO
- Excalibur
- Excel (Advanced, Macros)

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PROFESSIONAL EXPERIENCE (CONT.)

Discovery Natural Resources - Revenue Accountant

📅 Sep 2018 – Dec 2021

📍 Denver, CO

- Book Oil and Gas revenue for both operated and non-operated wells
- Perform the monthly revenue distribution process to distribute payments and statements to owners
- Submit and track nominations for Gas and NGLs
- Compile analysis and provide explanations for pricing and accrual reports
- Forecast and record revenue accruals journals
- Prepare and upload purchaser reporting to the Texas RRC portal
- Respond to owner requests and prepare special reports and worksheets as required
- Assist Production Accounting team with oil and gas volume allocation and production reports filings (P-18s)

Whiting Oil and Gas Corporation - Production Tax Accountant

📅 May 2015 – Aug 2018

📍 Denver, CO

- Report and pay federal royalties through the ONRR portal
- Research and resolve data requests, compliance reviews, and audits
- Reconcile federal royalties accounts through research and communication with other departments
- Prepare reclass journal entries
- Analyze and calculate estimated federal royalty deposit payments

Bill Barrett Corporation - Revenue Accountant

📅 Mar 2014 – Mar 2015

📍 Denver, CO

- Book and distribute Oil and Gas revenue for operated wells
- Process monthly payments for non-operated revenue
- Report and remit Colorado and Wyoming state royalty
- Tracked and record pipeline imbalances
- Reconcile revenue related accounts
- Address questions and inquiries from royalty owners
- Track and generate report for outstanding revenue
- Processed reversed and rebooks for prior period adjustments (PPAs)

Newfield Exploration Company - Revenue Accountant

📅 Dec 2012 – Mar 2014

📍 Denver, CO

- Book Oil and Gas revenue for non-operated properties
- Calculate and submit payment for back up withholding payments
- Research and reconcile balances on general ledger accounts
- Prepare and submit severance tax credits, royalty and mineral taxes to State of Utah
- Correct annual 1099s
- Process revenue checks void
- Partner with Land to research returned revenue payments